



Funeral Planning Checklist

Planning a funeral can be overwhelming for grieving family members. The following is a checklist of the most common needs:

First Steps - Contacts to Make

- Doctor or coroner
- Funeral Director
- Cemetery
- Minister or church
- Relatives and friends
- Employers of family members who will be absent from work
- Insurance agent(s) and financial institutions
- Newspaper (obituary)
- Attorney, accountant and/or executor of the estate
- City or county (death certificate)

Decisions to Consider

- Cremation or traditional burial
- Casket (if traditional burial) or urn (if cremation)
- Cemetery property
- Ceremony site
- Music, singers or musicians; readings and/or prayers
- Clothing
- Flowers (inform mourners if they should send flowers or charitable donations)
- Pallbearers
- Transportation to/from service
- Food/facility for gathering after the ceremony

Other Considerations / Duties

- Write thank you cards
- Preparing and signing necessary papers
- Provide lodging for out-of-town guests

Financial Considerations

- Doctor and hospital bills
- Funeral service, including florist, music and food
- Cemetery property, including monument or marker
- Cost of cremation (if applicable)
- Minister
- Transportation
- Newspaper obituary
- Paperwork filing fees

Help During Time of Need

If your family is faced with a loss, please accept our deepest sympathies. You may contact us at (952) 938-1135 or you may contact a funeral director to assist with funeral arrangements.